

El Grito Inc. Annual Report 2021

El Grito Inc. is a non-profit, consisting of Head Start, New Mexico State Early PreK and Early Head Start home based programs. The program is governed by a Board of Directors which is made up of ten members representing the community at large and a Policy Council whose members must represent at least fifty one percent of parents having children enrolled in the program.

El Grito Inc. is monitored every five years by the Office of Head Start/Administration for Children and Families. In the 2016 -2020 school year, El Grito Inc. began a five year monitoring cycle. Also, New Mexico Early Childhood Education and Care Department Licensing Bureau monitors the program's sites prior to renewal of licenses. Site licenses and monitoring reports are posted at each site and the Federal Monitoring report is available at the Main Center, 303 S. Cooper, Silver City, New Mexico.

MISSION STATEMENT

To advocate and provide a safe, nurturing educational environment for children and families to learn and grow.

Operational Head Start Funding

<u>2019-2020</u>		<u>2020-2021</u>	
Allocation - \$1,255,351		Allocation - \$1,346,116	
<u>Expenditures</u>		<u>Expenditures</u>	
713,615	Personnel	828,137	
214,672	Fringe Benefits	242,706	
7,932	Travel	7,927	
-	Equipment	54,059	
115,250	Supplies	68,165	
14,914	Contractual	20,807	
167,730	*Other	124,314	
21,114	Utilities/Telephone	25,898	
9,211	Building & Child Liability Ins	5,828	
57,575	Building & Maintenance & Repair	54,251	
7,721	Local Travel	4,761	
4,736	Parent Services	2,437	
51,579	Substitutes (No Benefits)	10,260	
2,875	Publications & Advertising	6,204	
10,715	Training & Staff Development	13,698	
2,204	Field Trips/Fingerprinting	976	

*GOVERNANCE BOARD AND POLICY COUNCIL OFFICERS

Board of Directors

Donna Monzingo, President
 Jovita Gonzales, Vice President
 Connie Perez, Secretary/Treasurer
 Amy Montes, PC President
 Kille Marshal, Member.
 Margret Carrillo, Member
 Henry Quintero, Attorney
 Terry Maynes, Member
 Sonia Marrujo, Member
 Autumn Burton, Member

Policy Council Officers

Amy Montes, President
 Demi Cortez, Vice President
 Jessica Hill, Secretary/Treasurer
 Vacant, Community Rep.
 Cassandra Madrid, Board of Directors Rep.
 Mireya Jimenez - Volunteer Parent Coordinator

*Administrative Staff

Misty Pugmire, Executive Director
 Carmen Munoz, Asst. Director – Human Resources/Nutrition
 Frances Jacquez, Associate Director of Family Services/ERSEA
 Millie Moyer, Associate Director of Education/Coach
 Susie Hutchins, Associate Director of Health/Community Services
 Candice Lucero, Chief Financial Officer
 Venus Aragon, Administrative Assistant/IT
 Sonia Acosta, Receptionist
 Elizabeth Tapia, Student Records

*Program Counselors

Dr. Richard Rodriguez
 Catherine Tanner

*Program Custodians

Felipe M. Jauregui
 Art Vega
 Daniel Sias

*Program Cooks

Rudy Mesa
 Loriann Martinez
 Julie Verdugo

Operational Early Head Start Funding

<u>2019-2020</u>		<u>2020-2021</u>	
Allocation - \$269,328		Allocation - \$287,358	
<u>Expenditures</u>		<u>Expenditures</u>	
164,398	Personnel	174,916	
45,845	Fringe Benefits	52,123	
1,407	Travel	1,480	
-	Equipment	6,601	
16,968	Supplies	23,028	
6,638	Contractual	3,962	
31,568	*Other	23,860	
5,822	Utilities/Telephone	5,656	
2,581	Building & Child Liability Ins	2,034	
14,712	Building & Maintenance & Repair	4,385	
4,566	Local Travel	2,649	
919	Parent Services	367	
398	Publications & Advertising	1,160	
2,050	Training & Staff Development	7,527	
521	Field Trips/Fingerprinting	84	
Allocation - \$150,800		Allocation - \$140,000	
<u>Expenditures</u>		<u>Expenditures**</u>	
82,151	Personnel	84,095	
25,184	Fringe Benefits	26,780	
1,952	In-State Employee Travel	772	
203	Maintenance	1,058	
7,910	Supplies - Educational	7,229	
1,029	Supplies - Other	4,088	
2,167	Other Operating Costs	1,501	
19,385	Other Costs Category	18,546	
10800	Start up and Safety	-	
381	Utilities/Telephone	567	
453	Parent Services	247	
1,056	Publications & Advertising	223	
730	Training & Staff Development	349	
200	Field Trips/Fingerprinting	40	
1,089	Contractual	1,251	
4059	Groceries	2,740	
9,095	Admin Cost	9,316	
4489	Finance	4,953	

** Expenditures are reported on program Fiscal Year (06/01-05/31) versus Pre-K Fiscal Year (07/01-06/30)

*PROGRAM CENTERS

Main Center – 303 S. Cooper, Silver City, NM

Administrative Offices
 Room 1-Bertha Peru, Teacher; Frances Placencio, Assistant
 Room 2-Rose Mary Gutierrez, Teacher; Sally Martinez, Assistant
 Room 3-Katy Chavez, Teacher; Ramona Pipkins, Assistant
 Room 4-Natividad Urbina, Teacher; Bernadette Hernandez, Assistant

Sixth Street Elementary – 405 W. Sixth Street, Silver City, NM

Room 5-Michelle Montoya, Teacher; Ruth Moyer, Assistant
 Room 6-Jocelyn Arellano, Teacher; Edda Lottenbach, Teacher
 Room 7-Guadalupe Salas, Teacher; Billie Jean Benavidez, Assistant

Santa Clara- 105 N. East St, Santa Clara, NM

Room 8-Lillian Chavira, Teacher; Genero Tapia, Assistant
 Room 10-Arisa Dominguez, Virtual Teacher

Benny G. Trujillo Center – 105 N. East St., Santa Clara, NM

Early Head Start-Elicia DeLaTorre, Amanda Garcia Home Visitors

*Signifies Current Board of Directors, Policy Council and Program Staff

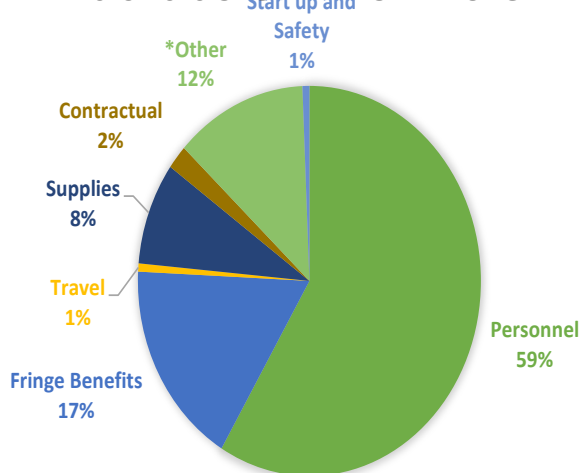
USDA/CACFP BUDGET

<u>2019-2020</u>		<u>2020-2021</u>	
Allocation: \$146,500		Allocation: \$146,500	
50,478	Food Costs	35,091	
6,157	Non-Food-Related Items	2,611	
22,504	Salary Costs	21,349	
6,345	Equipment	0	

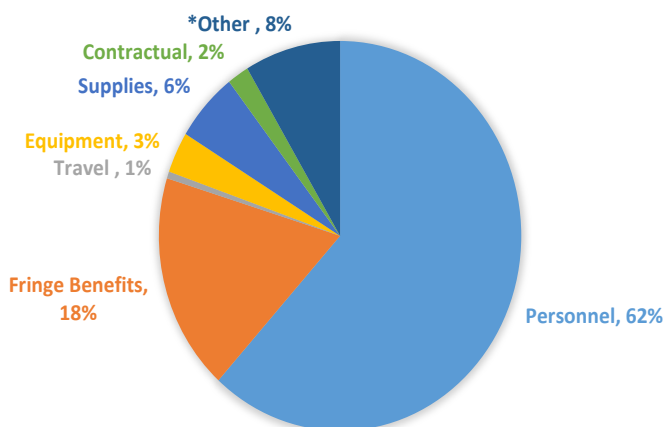
The USDA/CACFP Fiscal Year is from September to October. The Head Start fiscal year is from June to May. Food program expenditures will overlap. The USDA/CACFP BUDGET IS BASED ON AN ANTICIPATED ENROLLMENT OF 160 STUDENTS.

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2019-2020 ORGANIZATIONAL BUDGET



2020-2021 ORGANIZATIONAL BUDGET



STUDENT ENROLLMENT

El Grito Inc. is funded for 184 students- 144 Head Start (HS) (3-5 year olds) 16 Pre-K (3 year olds) and 24 Early Head Start (EHS) (pregnant families – 2 year olds) students. It must maintain full enrollment at all times.

Total Number of Families Served:

2017-2018: HS - 174	EHS - 24	
2018-2019: HS - 169	EHS - 24	
2019-2020: HS - 106	EHS - 24	NM Pre-K - 16
2020-2021: HS - 119	EHS - 24	NM Pre-K - 16

Average Monthly Enrollment:

2017-2018: HS - 144	EHS - 24	
2018-2019: HS - 140	EHS - 24	
2019-2020: HS - 104	EHS - 24	NM Pre-K - 16
2020-2021: HS - 112	EHS - 34	NM Pre-K - 16

The Percentage of Enrolled Children that Received Medical and Dental Exams Including Dropped Students

Medical Exams:

2017-2018: HS - 83%	EHS - 93%	
2018-2019: HS - 87%	EHS - 94%	
2019-2020: HS - 97.6%	EHS - 67.7%	Pre-K - 100%
2020-2021: HS - 95%	EHS - 67%	Pre-K - 87%

Dental Exams:

2017-2018: HS - 83%	EHS - 70%	
2018-2019: HS - 91%	EHS - 85%	
2019-2020: HS - 92.2%	EHS - 46.9%	Pre-K - 100%
2020-2021: HS - 91%	EHS - 44%	Pre-K - 87%

PARENT ENGAGEMENT ACTIVITIES

The parents' engagement in El Grito's programs and activities is essential in order for the program to be successful.

Parents are encouraged to volunteer in assisting the teachers in carrying out classroom activities and are also asked to contribute to their child's individual curriculum needs.

Parents participate in the decision making process by participating not only in the classroom but also participating in other program committees i.e. budget, program and policy development and curriculum.

All parents are encouraged to become members of the Policy Council. The Policy Council must approve all program additions and revisions, the grant application and budget, and the hiring and termination of employees. The Policy Council President is also a voting member of the Board of Directors.

Student Preparation for Kindergarten

El Grito strives to prepare its students for kindergarten by ensuring the student's academic, physical, social and emotional, and health needs are addressed. To accomplish this, the program provides visual, auditory and dental screening.

As a result of the screening process, students who may be having problems are referred to the appropriate health providers for further evaluation. Parents are required to provide the program with up to date immunization and physical examination records. Also in addressing the student's social and emotional issues, the program has two licensed counselors who work with the staff, children and their families.

El Grito Inc. also prepares the students academically by the daily implementation of the *Head Start Early Learning Outcomes Framework* which includes the following Central Domains:

- Approaches to Learning
- Social and Emotional Development
- Language and Literacy: Language and Communication/Literacy
- Cognition: Mathematics Development/Scientific Reasoning
- Perceptual, Motor and Physical Development

As per the Head Start Act of 2007, El Grito Inc. has developed and implemented a School Readiness Plan which address the *Head Start Early Learning Outcomes Framework*. The plan is available for interested parties by calling the Associate Director of Education at 575-538-5459.

EL GRITO INC. SPRING STUDENT ASSESSMENT KINDERGARTEN ENTRY LEVEL SPRING 2021

	# of Children Tested	# of Children Below	# of Children Meeting	# of Children Exceeding
Social Emotional	42	3	5	34
Physical	42	3	13	26
Language	42	5	11	26
Cognitive	42	3	14	25
Literacy	42	4	16	22
Mathematics	42	3	14	25

PROGRAM REVIEWS/LICENSING

El Grito Inc. is monitored and licensed by the state's ECECD (Early Childhood Education and Care) Licensing Bureau. ECECD monitoring is based on the State Child Care Licensing Regulations. Current program licenses are posted at all program centers. In addition, the Office of Head Start, Washington D. C., reviews Head Start programs every three years. The last review was conducted on January 14-18, 2019. No non-compliance findings were found.

The ECECD Licensing Bureau's current survey reports and Licenses are posted at each building and/or classrooms. Two sites are a Two Plus Star and Two sites are a Three Star. Each site is working on the criteria to increase the Star Status.

Food Services Program

On March 19, 2019, the New Mexico Children, Youth and Families Department – Early Childhood Services/Family Nutrition Bureau conducted an Administrative Review of El Grito Inc.'s food service program. The review included the following federal regulations:

- INSTITUTIONAL RECORD KEEPING
- ENROLLMENT/INCOME ELIGIBILITY
- MEAL SERVICE AND NUTRITION EDUCATION
- VALIDATION OF NON-PROFIT STATUS
- TRAINING AND MONITORING
- SAFETY AND SANITARY PROCEDURES
- INSTUTION'S AUDIT

There were no findings and as a result, El Grito Inc. received an Award of Excellence. This is the most current food program review.

Program Internal Audit

Clifford, Ross and Cooper, LLC, Certified Public Accountants conducted an audit of El Grito Inc. for the period June 1, 2019 through May 31, 2020. There were no findings requiring resolution as a result of the audit. The Federal Audit Clearinghouse indicated that based on their initial review, the audit met federal audit requirements.