

El Grito Inc. Annual Report 2023

El Grito Inc. is a non-profit, consisting of Head Start, New Mexico State Early PreK, and Early Head Start Center Based/Home Based and Community Childcare programs. Classrooms span all of Grant County and both school districts. A Board of Directors, which is made up of ten members representing the community at large, and a Policy Council whose members must represent at least fifty-one percent of parents having children enrolled in the program govern the program.

El Grito Inc. is monitored every five years by the Office of Head Start/Administration for Children and Families. In the 2019-2020 school year, El Grito Head Start began a five-year monitoring cycle. Also, New Early Childhood Education and Care Department Licensing Bureau monitors the program's sites before the renewal of licenses. Site licenses and monitoring reports are posted at each site and the Federal Monitoring report is available at the Main Center, 303 S. Cooper, Silver City, New Mexico.

Mission Statement - To advocate and provide a safe, nurturing educational environment for children and families to learn and grow.

Vision Statement - To provide quality education and comprehensive services.

*GOVERNANCE BOARD AND POLICY COUNCIL OFFICERS

Board of Directors

Cassandra Madrid, President
 Vacant, VP
 Connie Perez, Treasurer/ Secretary
 Sharon Offutt, Secretary
 Jessica Hill, PC President
 Spencer Baca, Attorney
 Terry Maynes, Member
 Sonia Marrujo, Member

Policy Council Officers

Jessica Hill, President
 Fabrae Tafoya, VP
 Vacant, Secretary/Treasurer
 Amy Montes, Board Rep.
 Francine Miranda, Parent Coordinator
 Vacant, Community Rep.

*Administrative Staff

Misty Pugmire, Executive Director
 Carmen Muñoz, Asst. Director – Human Resources/Nutrition
 Venus Aragon, Associate Director of Family Services/ERSEA
 Millie Moyer, Associate Director of Education/Coach
 Susie Hutchins, Associate Director of Community Services/Health
 Candice Lucero, Chief Financial Officer
 Ruth Moyer, Administrative Assistant
 Sonia Acosta, Receptionist
 Elizabeth Tapia, Student Records

*Program Counselors *Program Custodians *Program Cooks

Dr. Richard Rodriguez
 Felipe Jauregui
 Art Vega
 Daniel Sias

Rudy Mesa
 Julie Verdugo
 Lori Martinez

Operational Head Start Funding

<u>2021-2022</u>		<u>2022-2023</u>
Allocation - \$1,340,846		Allocation - \$1,378,553
<u>Expenditures</u>		<u>Expenditures</u>
842,014	Personnel	879,003
251,875	Fringe Benefits	217,797
9,353	Travel	7,392
-	Equipment	-
82,340	Supplies	67,488
11,929	Contractual	9,931
143,336	*Other	196,942
28,328	Utilities/Telephone	27,390
7,005	Building & Child Liability Ins	9,279
54,824	Building & Maintenance & Repair	91,221
5,749	Local Travel	7,990
6,808	Parent Services	6,815
25,054	Substitutes (No Benefits)	33,777
3,771	Publications & Advertising	7,553
8,725	Training & Staff Development	9,230
3,071	Field Trips/Fingerprinting	3,687

Operational Early Head Start Funding

<u>2021-2022</u>		<u>2021-2022</u>
Allocation - \$288,258		Allocation - \$297,194
<u>Expenditures</u>		<u>Expenditures</u>
180,495	Personnel	173,243
47,063	Fringe Benefits	52,856
1,164	Travel	1,160
-	Equipment	-
9,498	Supplies	16,984
2,329	Contractual	2,115
47,709	*Other	50,837
5,903	Utilities/Telephone	8,177
2,088	Building & Child Liability Ins	1,390
3,447	Building & Maintenance & Repair	18,772
3,585	Local Travel	2,511
617	Parent Services	1,096
445	Substitutes (No Benefits)	12,869
533	Publications & Advertising	1,735
4,401	Training & Staff Development	4,140
111	Field Trips/Fingerprinting	147

Operational Early Pre-K Funding

<u>2021-2022</u>		<u>2022-2023</u>
Allocation - \$191,250		Allocation - \$190,217
<u>Expenditures**</u>		<u>Expenditures**</u>
105,848	Personnel	110,752
35,830	Fringe Benefits	31,238
1,727	In-State Employee Travel	1,989
286	Maintenance	2,074
6,283	Supplies - Educational	4,547
5,582	Supplies - Other	5,096
4,160	Other Operating Costs	5,177
21,218	Other Costs Category	23,468
7500	Start up and Safety	-
2,256	Utilities/Telephone	3,111
1,188	Parent Services	883
442	Publications & Advertising	1,034
1,462	Training & Staff Development	1,032
123	Field Trips/Fingerprinting	357
664	Contractual	1,558
3829	Groceries	5,598
8,947	Admin Cost	7,387
5495	Finance	6,686

** Expenditures are reported on program Fiscal Year (06/01-05/31) versus Pre-K Fiscal Year (07/01-06/30)

*PROGRAM CENTERS Teaching Staff

Main Center – 303 S. Cooper Street, Silver City, NM
 Room 1 – Elicia DeLaTorre and Rosemary Gutierrez
 Room 2 – Ramona Pipkins and Vacant
 Room 3 – Amanda Marquez and Lacy Carreon
 Room 4 - Edda Lottenbach and Bernadette Hernandez
Sixth Street Elementary – 405 W. Sixth Street, Silver City, NM
 Room 5 – Michelle Montoya and Vacant
 Room 6 – Guadalupe Salas and Chantelle Salazar
Central Elementary – 211 Cedar St. Santa Clara, NM
 Room 10 – Jocelyn Arellano and Aarinn Valdez
Bayard Elementry-100 Park St. Bayard, NM
 Arisa Dominguez
Hurley-300 Carrasco St. Hurley, NM
 Katie Chavez
Cliff – 611 HWY 211 Cliff, NM
 Room 8 – Claire Bergeron
Benny G. Trujillo Center – 521 East St., Santa Clara, NM
 Room 9- Lillian Chavira and Frances Placencio

Early Head Start Home Based
 Valerie Flores, Home Visitor

Camino Del Bosque Childcare – 2609 Del Bosque Silver City, NM
 Director – Amanda Garcia
 Early Head Start Center Based
 Childcare- NM Subsidies/private pay
 6 Classroom age range 6weeks to 3 years

**Signifies 2022-2023 Board of Directors, Policy Council and Program Staff
 Current Board of Directors, Policy Council and Program Staff are on file at Main Center*

USDA/CACFP BUDGET

<u>2021-2022</u>		<u>2022-2023</u>
Allocation: \$146,500		Allocation: \$119,763
35,091	Food Costs	86,018
2,611	Non-Food-Related Items	5,135
21,349	Salary Costs	26,732
	Equipment	

The USDA/CACFP Fiscal Year is from September to October. The Head Start fiscal year is from June to May. Food program expenditures will overlap. The USDA/CACFP BUDGET IS BASED ON AN ANTICIPATED ENROLLMENT OF 184 STUDENTS.

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Operational Child Care Funding

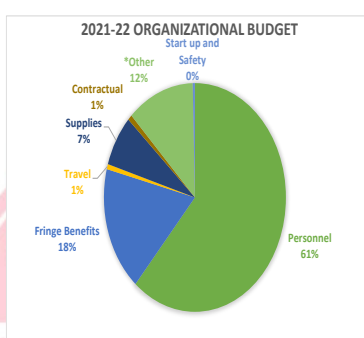
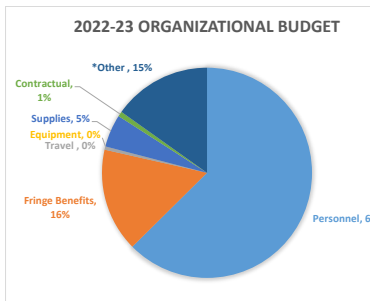
2021-2022		2022-2023	
Allocation - \$191,325		Allocation - \$433,648	
Expenditures		Expenditures	
52,305	Personnel	165,415	
5,027	Fringe Benefits	36,554	
1,762	Travel	220	
-	Equipment	-	
35,121	Supplies	12,437	
107	Contractual	2,305	
13,978	*Other	45,404	
232	Utilities/Telephone	7,090	
171	Building & Child Liability Ins	(17)	
8,146	Building & Maintenance & Repair	9,059	
152	Local Travel	890	
1,121	Parent Services	818	
1,169	Substitutes (No Benefits)	19,989	
379	Publications & Advertising	1,018	
961	Training & Staff Development	655	
232	Field Trips/Fingerprinting	184	
1,415	Groceries	5,718	

As a result of the screening process, students who may be having difficulties are referred to the appropriate health providers for further evaluation. Parents are required to provide the program with up-to-date immunization, and physical examination records. Also in addressing the student's social and emotional issues, the program has two licensed counselors who work with the staff, children, and their families.

El Grito Head Start also prepares the students academically through the daily implementation of the *Head Start Early Learning Outcomes Framework* which includes the following *Central Domains*:

- Approaches to Learning
- Social and Emotional Development
- Language and Literacy: Language and Communication/Literacy
- Cognition: Mathematics Development/Scientific Reasoning
- Perceptual, Motor, and Physical Development

As per the Head Start Act of 2007, El Grito Head Start has developed and implemented a School Readiness Plan which address the *Head Start Early Learning Outcomes Framework*. The plan is available for interested parties by calling the Associate Director of Education at 575-538-5459.



EL GRITO HEAD START SPRING STUDENT ASSESSMENT KINDERGARTEN ENTRY LEVEL SPRING 2023

	# of Children Tested	# of Children Below	# of Children Meeting	# of Children Exceeding
Social Emotional	41	3	5	33
Physical	41	2	7	32
Language	41	3	6	32
Cognitive	41	3	8	30
Literacy	41	3	4	34
Mathematics	41	4	6	31

STUDENT ENROLLMENT

El Grito Head Start is funded for 149 students- 110 Head Start (HS) (3-5-year olds) 39 Pre-K (3 year olds) and 24 Early Head Start (EHS) (pregnant families – 2 year olds) students. It must maintain full enrollment at all times.

Total Number of Families Served:

2019-2020: HS 106	EHS 24	NM Pre-K 16
2020-2021: HS 119	EHS 24	NM Pre-K 16
2021-2022: HS 114	EHS 25	NM Pre-K 20
2022-2023: HS 129	EHS 36	NM Pre-K 25

Average Monthly Enrollment:

2019-2020: HS 104	EHS 24	NM Pre-K 16
2020-2021: HS 112	EHS 34	NM Pre-K 16
2021-2022: HS 105	EHS 18	NM Pre-K 16
2022-2023: HS 109	EHS 21	NM Pre-K 19

The Percentage of Enrolled Children that Received Medical and Dental Exams Including Dropped Students

Medical Exams:

2019-2020: HS 97.6%	EHS 67.7%	Pre-K 100%
2020-2021: HS 95%	EHS 67%	Pre-K 87%
2021-2022: HS 95.2%	EHS 80.8%	Pre-K 98%
2022-2023: HS 94%	EHS 79%	Pre-K 72.22%

Dental Exams:

2019-2020: HS 92.2%	EHS 46.9%	Pre-K 100%
2020-2021: HS 91%	EHS 44%	Pre-K 87%
2021-2022: HS 89.5%	EHS 26.9%	Pre-K 98%
2022-2023: HS 84%	EHS 18%	Pre-K 61.11%

Parent Engagement Activities

The parents' engagement in El Grito programs and activities is essential for the program to be successful. Parents are encouraged to volunteer in the classroom to assist teachers in classroom activities. Parents also contribute to their child's individual curriculum needs. Parents participate in the decision-making process by participating in program committees i.e. budget, program and policy development ,hiring and curriculum. All parents are encouraged to become members of the Policy Council. The Policy Council must approve all program additions and revisions, the grant application and budget, and the hiring and termination of employees. The Policy Council President is also a voting member of the Board of Directors.

Student Preparation for Kindergarten

El Grito Head Start strives to prepare its students for kindergarten by ensuring the student's academic, physical, social and emotional, and health needs are addressed. To accomplish this, the program provides visual, auditory. and dental screening.

PROGRAM REVIEWS/LICENSING

El Grito Inc. is monitored and licensed by the state's ECECD (Early Childhood Education and Care) Licensing Bureau. ECECD monitoring is based on the State Child Care Licensing Regulations. Current program licenses are posted at all program centers. In addition, the Office of Head Start, Washington D. C., reviews Head Start programs every three years. The last review was conducted on February 28, 2023. Non-compliance findings found were teacher in center based EHS programs were not meeting the minimum qualifications. Corrective Action plan completed October of 2023. Plan/Actions on file for review at Main Center.

The ECECD Licensing Bureau's current survey reports and Licenses are posted at each site and classrooms. 4 Sites-Two Star.

Food Services Program

The most recent was on March 07, 2023, the New Mexico Children, Youth and Families Department – Early Childhood Services/Family Nutrition Bureau conducted an Administrative Review of El Grito Head Start's food service program. The review included the following federal regulations:

- INSTITUTIONAL RECORD KEEPING
- ENROLLMENT/INCOME ELIGIBILITY
- MEAL SERVICE AND NUTRITION EDUCATION
- VALIDATION OF NON-PROFIT STATUS
- TRAINING AND MONITORING
- SAFETY AND SANITARY PROCEDURES
- INSTUTION'S AUDIT

There were finding of inaccurate meal count for December of 2022. Reimbursement was made and policies/training were implemented. These are on file in Main Center for review.

Program Internal Audit

Clifford, Ross and Cooper, LLC, Certified Public Accountants conducted an audit of El Grito Head Start on December 6, 2023 for the period June 1, 2022 through May 31, 2023. There were no findings requiring resolution as a result of the audit. The Federal Audit Clearinghouse indicated that based on their initial review, the audit met federal audit requirements.

**A copy of the audit report is available for review at the Main Center at 303 S. Cooper St., Silver City, NM.